

Minutes of St Dennis Playing Field Trust held online on Wednesday 24<sup>th</sup>  
August 2022 at 7.00 pm

**Trustees Present:** Cllr Clarke (Chair), Cllr Mrs T Edmunds, Cllr Harwood, Cllr Burnett, Cllr Taylor, Cllr Jones, Cllr Sinnott, Cllr Dowd.

**In Attendance:** Lynn Clarke (Parish Clerk), Sharon Davey (Office Administrator).

**PF15/22 – Election of Vice Chair.**

Cllr Burnett was nominated. There being no further nominations this was put to a vote. All in favour. Cllr Burnett was duly elected Vice Chair of the Playing Field Trust.

**PF 16/22 - Apologies**

Cllr Lodomez and Cllr Kelsey. Apologies approved.

**PF 17/22 - Declarations of Interest.**

Cllr Burnett, Cllr Mrs T Edmunds, Cllr Jones, Cllr Sinnott and Cllr Dowd declared an interest as Parish Councillors in the running of the Playing Field Trust.

**The Clerk granted a dispensation to all named Councillors for a period of 9 months as without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of business.**

The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

**PF 18/22 - Public Participation.**

None.

**PF 19/22– To adopt the minutes dated 25<sup>th</sup> May 2022.**

It was **Resolved** – To adopt the minutes. Cllr Burnett, Cllr Mrs T Edmunds, Cllr Jones, Cllr Sinnott and Cllr Dowd abstained as not present at the meeting. All others present in favour.

**PF 20/22 – Matters Arising.**

- Anti-climb painting. Due to be completed in September there is one stretch of fencing on the lower boundary that needs to be completed.
- Gates – Due to be installed next week.
- Skate Park – Quote expected next week.

Cllr Taylor declared an interest as she knows one of the quote providers and was advised not to participate in this section of the meeting.

**PF 21/22 – To agree the CCTV policy for the Playing Field.**

**Deferred** – It was agreed to arrange a separate meeting to review the policy.

**PF 22/22 – To agree the cost of additional CCTV signage.**

It was **Resolved** – to purchase the signage from Wisdom Signs at a cost of £42 + VAT. All present in favour.

**PF 23/22 – To agree the cost of hazard signage for the above ground cabling.**

It was **Resolved** – to purchase the signage from Wisdom Signs at a cost of £24 + VAT. All present in favour.

**PF 24/22 – To agree the cost of a sign for the lower playing field gate directing people to the main entrance.**

It was **Resolved** – to purchase a new sign informing of where the public entrance is located from Wisdom Signs at a cost of £28 + VAT. All present in favour.

Cllr Mrs T Edmunds left the meeting.

**PF 25/22 To review the report following the patch test on the Skate Park surface.**

The report was reviewed and approved.

**PF 26/22 To agree the cost of replacement goal posts.**

It was **Resolved** to purchase the goal posts from the Soccer Store at a cost of £1015.00 + VAT. All present in favour.

**PF 27/22 Update on repairs required from the ROSPA Report.**

Trustees were informed that most of the general repairs had been undertaken the laminate repairs on the climbing frame is still outstanding.

**PF 28/22 To discuss and agree the removal of the lower gate to the skate park area.**

It was **Resolved** to leave the gate in situ and to install a post so that it can be chained open. It was highlighted that the gate hinges will need to be secured to ensure that it cannot be removed by the hinges. All present in favour.

**Action** – Office to seek quotes.

**PF 29/22 To agree the costs for the servicing of the components on the single point swing and the cableway highlighted in the ROSPA Report.**

It was **Resolved** to agree the cost of £500 for the servicing and to agree additional repair costs via email if required. All present in favour.

**PF 30/22 To agree the cost for the clearance of fly tipping from behind the Playing Field Fence.**

**Resolved** – To agree the costs via email.

**PF 31/22 To agree the quarterly figures for the Playing Field Trust.**

**Resolved** – to agree the figures as emailed. All present in favour.

[Ear Marked Reserves](#) , [1st quarter figures](#).

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**PF 32/22 Confidential Items.**

None

There being no other business to be transacted the Chairman closed the meeting at 8.00 pm.

Chairman of St Dennis Playing Field Trust

Signed.....

Dated.....